



NEWS, EVENTS & INFORMATION

We would like to say a fond farewell to Marti Dobson, Director Technology and Support Services, as she retires effective the end of October. Marti has been with DelDOT for 11 years. She has directed and assisted the Civil Rights office with enthusiasm and great support. We will miss her, but wish her bon voyage as she sets sail on a new chapter of her life.

HIGHLIGHTS OF MAJOR CHANGES IN THE 2014 DBE FINAL RULE

The Department of Transportation's (DOT) disadvantaged business enterprise (DBE) program is an affirmative action program designed to combat discrimination and its continuing effects by providing contracting opportunities on Federally-funded highway, transit, and airport projects for small businesses owned and controlled by socially and economically disadvantaged individuals. Over the years, the Department has met or exceeded the national aspirational goal established by Congress in the statutes authorizing the program since 1983 and has made continuous program improvements.

The Department's 2014 final rule contains important improvements to the implementation and administration of the DBE program regulations. This fact sheet highlights some of the major changes.

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Delaware Department of Transportation Civil Rights / DBE/ADA



October 2014

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HIGHLIGHTS OF MAJOR CHANGES IN THE 2014 DBE FINAL RULE (cont.)

Certification Standards

- ❖ Size – The cap on statutory gross receipts (i.e., the average annual gross receipts over the previous three fiscal years) applicable to small businesses eligible to participate in the program is increased from \$22.41 million to \$23.98 million.
- ❖ Economic Disadvantage – The socially disadvantaged owner may be disqualified if there is evidence that he or she is not economically disadvantaged due to assets and resources that indicate an ability to accumulate substantial wealth based on specific factors, similar to those used by the Small Business Administration (SBA), that are set out in the rule.
- ❖ Ownership – In evaluating whether the ownership of a firm by disadvantaged individuals is real and substantial, the new rule examines whether there are any agreements or practices in place that give a non-disadvantaged individual or firm a priority or superior right to a DBE's profits. If so, these agreements or practices constitute grounds for denial of certification or removal from the program. Examples of what constitutes real, substantial, and continuing ownership are included in the rule.
- ❖ Control – An assumption of control is created when a non-disadvantaged individual who is a former owner of the firm remains involved in the operation of the firm unless a determination is made by the recipient (the entity receiving financial assistance from FAA, FHWA, or FTA) that the disadvantaged owner is in control.

Forms and Data Collection

- ❖ New DOT Personal Net Worth (PNW) Form – The DOT form is an adaptation of the SBA Form 413 tailored to DBE program requirements. All applicants must use the simplified form to document the economic status of the disadvantaged owner(s). The spouse of a disadvantaged owner who is involved in the operation of the firm must also submit a PNW form with the application.
- ❖ Uniform Report of DBE Awards or Commitments and Payments – The new form captures data on minority women-owned DBEs and actual payments to DBEs during the reporting period. Recipients must begin to use the new Uniform Report when they submit activity reports in Fiscal Year 2015. The DelDOT DBE office will be using a form to provide to all DBE firms working on a DelDOT project so that they can provide payment received data, it will be available on the DBE Program web site.

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HIGHLIGHTS OF MAJOR CHANGES IN THE 2014 DBE FINAL RULE (cont.)

Certification Procedures

- ❖ Summary Suspension – A DBE's certification will be suspended without a hearing for 30 days if the recipient has evidence that the disadvantaged owner(s) has died or is incarcerated. At the discretion of the recipient, evidence of other material changes affecting the certification eligibility of the DBE also may result in summary suspension. The recipient has 30 days to determine whether to reinstate certification or initiate removal proceedings.
- ❖ Grounds for Removal – A DBE that is suspended or debarred for conduct related to the DBE program will automatically be removed from the program.

For More Information

[DBE Final Rule – Program Implementation Modification 2014 DBE Final Rule Highlights](#)

DBE PROGRAM DBE CERTIFICATES



Effective November 1, 2014 we will stop the practice of issuing certificates for DBE Certification. A firm's listing in the DelDOT DBE Directory is proof of the firm's active certification. If a firm is not listed in the DelDOT DBE Directory, they are not certified. The directory is updated on a nightly basis. If you would like physical evidence of a firm's certification, you may print out a report from the DBE directory and/or provide procurement officials with the contact information for the Delaware DBE Program office.

A notice will be sent out to all Delaware certified DBE firms and to Prime contractors once we stop issuing the certificates, and a notice will also be posted on the Delaware DBE Directory.

www.dbe.deldot.gov

NEW DELAWARE CERTIFIED DBE FIRMS SEPTEMBER 2014

Cert#	Firm Name	NAICS Codes	Work Description
1091	RKJ Construction	236220 237110	GENERAL CONTRACTOR, COMMERCIAL & INSTITUTIONAL BUILDINGS, WATER, SEWAGE TREATMENT PLANTS, SEWER LINE & RELATED STRUCTURES
1092	WALTONS WELDING AND FABRICATION INC	332312 332313 332322 332323 332510 337124	FABRICATED STRUCTURAL METAL, PLATE WORK, SHEET METAL, ORNAMENTAL AND ARCHITECTURAL, METAL WORK, HARDWARE MANUFACTURING, METAL HOUSEHOLD FURNITURE
1093	CETECH CONSULTANTS INC	541330 541511 541512 541519	CIVIL ENGINEERING AND CONSULTING, CUSTOMER COMPUTER SERVICES, SYSTEMS DESIGN, SOFTWARE INSTALLATION SERVICES
1094	THE 106 GROUP LTD	541720	RESEARCH AND DEVELOPMENT IN SOCIAL SCIENCES AND HUMANITIES CONSULTING SERVICES ; CULTURAL AND HISTORIC RESOURCE PLANNING, MANAGEMENT, PRESERVATION, TRIBAL CONSULTATION

**DBE
Good News**



ProRank Business Solutions, LLC is a small business consulting company with an expertise in assisting organizations involved with the Federal DBE Program. We specialize in strategic planning and data management. Our strategy is to help our clients navigate the process of public contracting, network with other organizations of value, and improve their ability to deliver services by providing strategic and innovative solutions.

ProRank Business Solutions, LLC was formed to address the growing need to learn and understand all of the changes that occur in state and federal programs, how they relate to one another, and how they impact the small business community. More importantly, we identified that the small business community was already a bit confused when it comes to navigating many state and federal opportunities. Kyron Robinson & Wade West, the founders of ProRank, have helped many local municipalities, cities, state agencies, and large transportation providers work with small business owners. They have also helped small business owners understand the different changes that occur in policy and how those changes may impact small business.

ProRank is able to maintain a competitive edge by infusing current technology into their services and business practices, staying abreast of the needs of the small business community as well as opportunities offered by government agencies that may benefit small businesses. Our success in providing support, not only to government agencies, but private companies, especially those pursuing public funding, has led to the growth and expansion of our services. We have added some additional services to keep up with the growing demands of our increasingly diverse client base. We now offer a variety of services geared toward the overall development of small businesses. We also develop tools and maintain resources dedicated to understanding the relationship small businesses have with government agencies and related programs.

Please also see how ProRank is currently working in various communities to promote diversity and inclusion: October 2014 Interview with the Mayor of Harrisburg "Eric Papenfuse" and members of The Harrisburg Regional Diversity Council (HRDC) on the Mayor's public access show, "Word In The Burg". <https://www.youtube.com/watch?v=h7eMdJamoW8&feature=youtu.be&a>

ProRank Business Solutions, LLC was awarded DelDOT's Agreement 1701 in October 2014 to provide OJT Supportive Services for the Delaware DBE Program.



If you would like to be featured in an upcoming newsletter please send submissions to DOT.DelawareDBE@state.de.us by the 25th of each month.

COMING SOON
DelDOT's Civil Rights Summit
Dover, Delaware

DeIDOT PUBLIC WORKSHOPS

11/12/14 1:00 PM to 2:00 PM	Sussex County	Public Hearing	For the Abandonment & Vacation of an Unimproved Portion of Phillips Street Oak Orchard Sussex County More Details	DeIDOT South District Office 23697 DuPont Boulevard Georgetown
11/20/14 7:00 PM to 8:00 PM	New Castle County	Public Workshop	Saint Georges Streetscape Improvements Phase II More Details	St. Georges Historical Society Building 200 North Main Street St. Georges

Press Release -- October 29, 2014

Lewes Byway Corridor Management Plan Under Development

Public Input Sought

Lewes -- Delaware Greenways and the City of Lewes, in cooperation with the Delaware Department of Transportation (DeIDOT), are working together to develop a Corridor Management Plan for the Lewes Scenic and Historic Byway - Gateway to the Nation, and have scheduled public informational meetings.

The purpose of these meetings is to obtain feedback from the public on the conservation, preservation, enhancement, and transportation strategies that will be included in the plan. The Byway encompasses Kings Highway, New Road, Savannah Road, Pilottown Road, Cape Henlopen Drive and Gills Neck Road.

There will be two opportunities for the public to participate on Thursday, November 13, 2014: Lewes Scenic and Historic Byway Advisory Committee Meeting at 3 p.m.; and Lewes Scenic and Historic Byway Public Meeting at 7 p.m.

These meetings will take place at the Delaware Department of Natural Resources and Environmental Control (DNREC), Lewes Field Facility, 901 Pilottown Road, Lewes, DE.

The Corridor Management Plan is scheduled to be completed by April 2015, and will be submitted to the Secretary of Transportation for approval. The byway will be added to state maps and will serve as a tool for preserving and enhancing Lewes' Byway roads, for managing tourism, and to seek additional funding opportunities.

UPCOMING
EVENTS

PROGRAM

OUTREACH SESSION

Want to
build
a sustainable business?

- Learn to run a profitable business
- Learn the importance of being bonded
- Learn how to increase your bonding capacity

Contractors interested in participating in a free Bonding Education Program (BEP) provided by the U.S. Department of Transportation Mid Atlantic Small Business Transportation Resource Center, The Surety and Fidelity Association of America and Maryland Transit Administration, are invited to attend the following Outreach Sessions for more information and details about the program. The BEP is being offered for qualified contractors interested in pursuing transportation projects and both MTA's Purple Line and Baltimore Red Line Light Rail Transit projects.

Tuesday, November 20, 2014
6:00 pm - 7:30 pm



Silver Spring Civic Center
1 Veterans Place
Silver Spring, MD 20910

REGISTER HERE

**SIGN UP
TODAY!**

For More information:
www.masbtrc.com/news/

The Central Delaware Chamber of Commerce is hosting: Kent County is Open for Business:

In business? Starting a business? Expanding your current business? What is new in 2014 for your business?

Each of the three counties in the First State offer a FREE monthly "Open for Business" event; a one-stop-shop for small business resources.

The focus at each Open for Business event is to provide existing and start-up businesses with access to the various organizations, agencies, and resources partners who assist small businesses. Take this opportunity to network and build relationships with other small businesses in your area and throughout Delaware.

Come join the small business community and resource partners in your county and take advantage of this Open for Business event.

Where: Kent County Levy Court, 555 Bay Road, Room 220, Dover, DE.

When: Thursday, November 6, 2014, from 8:00am to 10:00am -

(always the first Thursday of the month)

Cost: FREE Walk-ins are always welcomed!

You can attend Open for Business as many times as you wish to connect with resources partners as your business grows and changes.

For more information: <http://www.cdcc.net/calendar.cfm?action=month&date=41944>



Southeastern Pennsylvania Transportation Authority

Serving Bucks, Chester, Delaware, Montgomery, and
Philadelphia Counties

DBE Program Office - Business Services Division

PRE-BID MEETING NOTICE

Lenni Substation Rehabilitation Project

Sealed Bid No. 14-197-JAB



Dear Entrepreneur:

A Pre-Bid Meeting will be held on **Thursday, November 6, 2014 at 10:00 AM**, 1234 Market Street, 11th Floor, Philadelphia, PA 19107 - attendees must sign in at the front desk on the 11th Floor. Bids are scheduled to be publicly opened and read aloud on Tuesday, December 9, 2014 at 2:00PM.

There is an **11% goal** for Disadvantaged Business Enterprise (DBE) participation on this project.

The specification covers work required for renovating the existing Lenni Traction Power Substation supplying 12kV overhead trolley system on the PRR Side of SEPTA's Regional Rail Network of Commuter Lines. The Lenni Traction Power Substation is located in the Town of Lenni, Delaware County, in suburban Philadelphia, PA.

The Electrical Contractor (EC) shall be the Prime (Coordinating) Contractor for this Contract. The Prime Contractor shall be solely responsible for the entire work including the work of the Subcontractors

This contract consists of replacement of major substation equipment, which are still in revenue service even though they are far beyond their useful life, with new equipment of similar ratings. The replacement shall be carried out in a phased manner to keep the substation in revenue service for the duration of performance work under this Contract.

The work includes but is not limited to the following: Develop detailed engineering and design documents; perform all construction work including the removal and replacement of equipment, painting, surface preparation, civil and structural repairs and modifications as defined in the approved construction documents.

Inquiries should be directed to Joseph A. Burke, Senior Contract Administrator, Procurement & Supply Chain Management Department, at 215-580-7484 or feel free to contact Gregory H. Myers, Senior DBE Program Specialist, DBE Program Office, at 215-580-8333.

PLEASE NOTE: All questions must be submitted, **in writing**, by 5:00 PM on Monday, November 17, 2014 to guarantee an answer. Questions should be emailed to Joseph Burke at jburke@septa.org, or sent via fax to 215-580-8308.

Access Online Opportunities

Look for all SEPTA contracting opportunities on the Internet! Our website, www.septa.org/business includes links to up-to-date listings of solicitations for goods and services for the Authority. The listings include descriptions, contact information, and any applicable DBE participation goals. Make sure to bookmark the site and check it often.

Register for free at SEPTA electronic Procurement System and receive automatic notices directly related to YOUR business for opportunities of less than \$100,000.

Notice of Pre-Bid and Pre-Proposal Meeting Dates are advertised in the Philadelphia Inquirer, Philadelphia Tribune, and Philadelphia Construction News.

*For More News & Events
Visit our website
www.civilrights.deldot.gov*

DelDOT Open Projects www.bids.delaware.gov

OPEN	TITLE					CLOSE
10/13/2014	DOT	7214	<u>Turned Down Guardrail Removal, Canal, Open End, FY 15 - FY 17</u> DBE Goal 8% New Castle County 730 Calendar Days			11/13/2014
10/20/2014	DOT	7214	<u>Warm Mix Patching, North, Open End, FY15-17</u> New Castle County 730 Calendar Days			11/18/2014
10/13/2014	DOT	7214	<u>Turned Down Guardrail Removal, North, Open End, FY15-17</u> DBE Goal 8% New Castle County 730 Calendar Days			11/13/2014
10/20/2014	DOT	7214	<u>PCC Patching, North, Open End, FY15-17</u> New Castle County 730 Calendar Days			11/18/2014
10/27/2014	DOT	7214	<u>Town Of Elsmere Pedestrian And Bicycle Improvements</u> DBE Goal 13% New Castle County 131 Calendar Days			11/25/2014
10/27/2014	DOT	8110	<u>Transportation Alternatives Program</u> Professional Service 5% DBE Goal 3 Open End Agreements / 3 Years			11/19/2014

OTHER SOLICITATIONS

Construction

15-1508 Sanitary Sewer Rehabilitation for Todd Estates Contract 2013-10

Contracts

New Castle County

Sealed bids are invited for providing and installing approximately 1,810 lf of 8" vitrified clay pipe (VCP), 8 manholes, 19 lateral connections, 18 lateral replacements with cleanouts, pavement restoration, lawn restoration, and related work in accordance with the contract specifications and drawings. The work is located along Brennen Drive, in Todd Estates, Newark, DE.

Sealed bids addressed to the New Castle County Purchasing Division will be received by the Purchasing Division, New Castle County Government Center, 87 Reads Way, New Castle, DE, 19720, telephone (302) 395-5250 until **2:00 p.m. December 16, 2014** when they will be opened and read publicly.

Sealed bid envelopes shall carry a clear notation "Sanitary Sewer Rehabilitation for Todd Estates" Contract No.: 2013-10, Bid #15-1508. Plans and Specifications may be obtained in the William J. Conner Building, 187-A Old Churchmans Road, Room 058, New Castle, DE, 19720, telephone (302) 395-5749, on and after October 30, 2014 upon payment of \$50.00 (non-refundable).

PREBID MEETING

There will be pre-bid meeting at 8:30 a.m. on **November 13, 2014** in the General Meeting Room of the William J. Conner Building, 187-A Old Churchmans Rd., New Castle, DE.

Professional Service
New Castle County

15P-008 Eng/ Project MGMT Svcs for Sanitary Sewer Investigation Associated w/ DELDOT Road Projects

It is the intent of New Castle County's Special Services to engage professional services to furnish engineering/field inspections for sewer and manhole inspections in roadway areas to be rehabilitated in the near future. Tasks required may include, but may not be limited to, mapping sewers, CCTV investigations, CCTV review and assessment according to NASSCO Pipeline Assessment and Certification Program, repair or rehabilitation recommendations, project management, cost estimates, coordination with DelDOT, management of CCTV investigations, manhole inspections, survey, emergency construction plan and specification preparation, construction inspection, and trenchless rehabilitation design.

Interested parties are asked to submit a proposal, in writing, with one (1) signed and three (3) copies, to New Castle County Purchasing Division, 87 Read's Way, New Castle, DE 19720, by 2:00 p.m., Wednesday, November 19, 2014 so stating their interests and qualifications.

Bidders are responsible for obtaining the bid specifications and all addendums from the New Castle County Purchasing website at www.nccde.org/purchasing.

Questions about the project should be directed in writing by noon, Wednesday, November 12, 2014 to Ruth Kowalski, Purchasing, by e-mail at rkowalski@nccde.org.

Request For Proposals

Bond Underwriter

Kent County Levy Court, Delaware will receive sealed proposals from qualified firms for the provision of Bond Underwriter Services.

The Request for Proposals (RFP) can be obtained from our website (www.co.kent.de.us). Copies may also be obtained from the Department of Finance located at the Kent County Administrative Complex, 555 Bay Road, Room 121-B, Dover, Delaware, 19901, (302-744-1916). Complete details are listed in the RFP.

Proposals will be accepted until **12:00 noon on Thursday, November 13, 2014**, by the Department of Finance at the address stated above. Envelopes shall be clearly labeled "RFP 15-FIN-03 Proposal for Bond Underwriter". No faxed or e- mailed proposals will be accepted. Proposals will be opened publicly on the same day in Room 126-A of the Administrative Complex at approximately 12:01 pm or as soon thereafter as possible.

Housing Rehabilitation Bids – Sussex County, Delaware

Sealed bids will be received by the Sussex County Community Development and Housing Division on the rehabilitation of homes throughout Sussex County. General Contractors wishing to bid on the work must be on the Approved Contractors List. Forms for the Approved Contractors List are available by contacting the Sussex County Community Development and Housing Division.

All necessary bid documents will be available at the pre-bid meeting which will be held on Friday, **November 7, 2014 at 10:00 a.m.** in the West Complex conference room, located at 22215 DuPont Blvd., Georgetown, Delaware. Attendance at the pre-bid meeting is mandatory for bidding eligibility. **Bid packages will not be available to anyone arriving after the official start of the meeting.**

Bids are especially invited from Minority Business Enterprises (MBE), Women-Owned Business Enterprises (WBE), and Veteran-Owned Business Enterprises (VBE).

All bids shall be sealed and labeled with individual job numbers and copies of contractor's business license and proof of insurance. Bids shall be submitted to the Sussex County Community Development and Housing office located at 22215 DuPont Blvd., Georgetown, Delaware, **no later than 2:00 p.m. on Monday, November 17, 2014**, at which time they will be publicly opened and recorded.

Small Business Success
Training & Education Center
2 nd Week of Every Month
Free Training Sponsored by DBE Program
Doing Business With DelDOT, Marketing, Completing DBE Application, and More..
Call (302)760-2035

Delaware Department of Transportation Civil Rights / DBE/ADA

DELDOT ADMIN
800 BAY ROAD
DOVER, DE 19901

